AGENDA ITEM
CA15

Travel Approval Form

Department: Facilities Management

Event Name: Texas Historical Commission - Courthouse Preservation Meeting

Location: Barbara Jordan State Office Bldg - Austin

Event Dates: 7-27-2026

Purpose:

- ☐ Required Continuing Education/Certification
- ☐ Job Training
- ☑ Other: Grant Funding Request

Court Decision:
This section to be completed by County Judge's Office

Johnson County APPROVED Commissioners Court

7.13.2026

Name of Attendees:

Codey Sibley

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation No Registration needed
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Archived: Tuesday, July 7, 2026 9:54:33 AM
From: Callie Lawson
Sent: Thu, 25 Jun 2026 17:57:51
To: Codey Sibley
Cc: David Chase Renee Powell Anna Cairns Hewitt-Anne Baumbach
Subject: THC Courthouse Grant Committee
Importance: Normal
Sensitivity: None
Attachments:
image.pngimage.pngimage.pngimage.pngimage.pngimage.png

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Hi Codey,

Hope all has been going well with y'all! The THC has been reviewing the courthouse grant applications and the Architecture Committee will review them on July 27th. Each applicant has an opportunity to voice support for their projects at the beginning of this meeting. They typically restrict this to one individual per county for an allotted time.

The meeting will be held on **Monday, July 27 at 8:30 AM at the Barbara Jordan State Office Building in Austin, TX and also online via Zoom.** The THC will send out more information as we get closer, and we will make sure to forward that information to you when we receive it.

Thanks,

Callie Lawson'a0

Preservation Specialist

Architexas

clawson@architexas.com 1907 Marilla Street

p 214.748.4561 Second Floor

m 210.412.2629 Dallas, Texas 75201

'a0

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Selected "Firm of the Year" 2025 by

Archived: Tuesday, June 30, 2026 2:16:41 PM
From: Hilton Garden Inn Confirmed
Mail received time: Mon, 29 Jun 2026 20:49:13
Sent: Monday, June 29, 2026 3:49:15 PM
To: Purchasing Travel
Subject: Your Jul-26-2026 Confirmation #3494474794
Importance: Normal
Sensitivity: None

CAUTION: This email originated from outside of the Johnson County email system.
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Hilton
FOR THE STAY™

Hello Codey,

Join now →?

See you soon, Codey Sibley

Your reservation for Jul-26-2026 has been confirmed.

Confirmation #3494474794



Hilton Garden Inn Austin University Capitol District

301 West 17th Street
Austin TX 78701 US
Maps & Directions>>

+15123193333

Sunday		Monday
Jul 26	1	**Jul 27**
Check In: 3:00 PM		Check Out: 12:00 PM

Night

Add to calendar (iOS/Outlook) Add to calendar (Other)

Your Room Information

Guest Name:	Codey Sibley
Guests:	1 Adult
Rooms:	1
Room Plan:	1 KING BED
Your Rate Information	LV0 AVAILABLE RATE
Rate per night 26-Jul-2026 - 27-Jul-2026	149.00 USD
Total for Stay per Room Rate	149.00 USD
Total taxes and government charges	28.95 USD
Mandatory Charge	0.67 USD
Total price for Stay	178.62 USD

Modify Your Reservation >>